

# National Institute For Technical Trainings

An Accredited Institute of DOEACC, NCVT, NIOS, NCPUL

Total Learning Solution Provider

Career Planning and Skill Development Trainings / Choice of Courses & many more

**ALL COURSES ARE APPROVED BY RESPECTIVE STATUTORY AGENCIES OF GOVT OF INDIA. AN ISO 9001:2008 CERTIFIED CENTRE.**



***Enroll with US for the courses :-***

*Computer, Information and Communication Technology, Banking & Accounting, Cutting Tailoring & Dress Making, Beauty Culture, Fashion Designing, DTP, CCC Media, Electrical, Refrigeration & Air Conditioning, Diploma / Certificates*

We look forward to working for you

Getting in touch is easy — please contact us at:

**E-mail No.: - [nitt\\_jammu@rediffmail.com](mailto:nitt_jammu@rediffmail.com), [sedsjmu@gmail.com](mailto:sedsjmu@gmail.com)**

**3-A, Pvt. Opp. Church, Gandhi Nagar, Jammu. Pin code . 180004**

**Jammu & Kashmir**

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## About the Institute:

### **National Institute for Technical Trainings (NITT)**

### **Year of Establishmenmt :2000**

**National Institute For Technical Trainings(NITT)** was Established /set up by “**Students Educational Development Society (SEDS)**” in the year 2000 with an objective to provide quality technical\ vocational & value based education for holistic development of students capable of making valuable contribution to society in their respective fields of specialization. in the area of Skill Development Trainings in IT, PC Hardware & Software, ICET, Banking & Accounting, Constructions, Beauty Culture, Cutting Tailoring & Dress Designing and Fashion Technolgy, other skill based courses & many more. In this regard we want to inform your good self that we are conducting various types of skill development training programs in association with State Govt./Central Govt. agencies since last 12 years for the up liftment of below poverty line community, SC, ST and other backward communities so that they can earn their liveli hood with dignity and honor or even they can set up their own employment / income generating units.

### **Vision :**

To provide quality & value based education for holistic development of students capable ao making valuable contribution to society in their respective fields of specialization.

### **Mission :**

- (a) To develop relevant professional knowledge & skills in the chosen fields of specialization
- (b) To inculcate integrity, professional ethics and core human values
- (c) To Provide Conductive teaching learning environment for faculty and students
- (d) To fulfill social responsibility in the areas of competence for the society

**The centre is accredited with premier Educational institutions including**

**1.NIELIT (National Institute of Electronics and Information Technology) (Formerly knows as DOEACC Society):** DOEACC Society is implementing a joint scheme of All India Council for Technical Education and Department of Information Technology (formerly Department of Electronics (DOE)), Government of India. The objective of the Scheme is to develop quality manpower in IT by utilizing the expertise available with the computer training institutes who are granted accreditation for conducting specified Levels of courses, subject to their meeting well-defined norms and criteria.

**The centre is affiliated with DOEACC Society for conducting “O” Level program with Accr No O- 1809 “CCC” Program with Accr No. 9901069**



**2. NCPUL , New Delhi The National Council for Promotion of Urdu Language (NCPUL)** is an autonomous body under the Ministry of Human Resource Development (HRD), Department of Higher Education, Government of India. Set up to promote, develop and propagate Urdu language, Council started its operation in Delhi on April 1, 1996. In its capacity as the National Nodal Agency for the promotion of the Urdu language NCPUL is the principal coordinating and monitoring authority for promotion of Urdu language and Urdu education.

**The Centre offers Diploma in “Computer Applications and Business Accounting & Multimedia DTP) under accreditation No.1715 and Diploma in Urdu Language under (9-10/TE/ACC/2006-NCPUL (ACC-08)**



**3. NIOS The National Institute of Open Schooling (NIOS)** formerly known as National Open School (NOS) was established in November, 1989 as an autonomous organisation in pursuance of National Policy on Education 1986 by the Ministry of Human Resource Development(MHRD), Government of India. NIOS is providing a number of Vocational, Life Enrichment and community oriented courses besides General and Academic Courses at Secondary and Senior Secondary level. It also offers Elementary level Courses through its Open Basic Education Programmes (OBE). Government of India through a gazette notification vested NIOS with the authority to examine and certify learners registered with it upto pre degree level courses. **Under this the Centre is approved to offer the following course under Accreditation no 570005 ([www.nos.org](http://www.nos.org) & [www.nios.ac.in](http://www.nios.ac.in))**

- 1) Certificate in Computer Applications.
- 2) Basic computer course.
- 3) Certificate in Data Entry Operations.
- 4) Certificate in Desk Top Publications.
- 5) Certificate in Computer Hardware & Maintenance Course.
- 6) Web Designing.
- 7) Sectarial Practice.
- 8) Beauty culture.
- 9) Dress making.
- 10) Cutting & Tailoring.
11. Diploma in Cutting Tailoring & Dress Making.
12. Fashion Designing .
13. Construction Supervisor (Civil)

## View of NIOS Courses at NITT, Jammu





**VIEW OF FASHION DESIGNING CLASS ROOMS**



#### 4. NCVT National Council For Vocational Trainings

The Directorate General of Employment & Training (**DGE&T**) in Ministry of Labour is the apex organisation for development and coordination at National level for the programmes relating to vocational training including Women's Vocational Training and Employment Services. Employment service is operated through a countrywide network of Employment Exchanges. Industrial Training Institutes are under the administrative and financial control of State Governments or Union Territory Administrations. DGE&T also operates Vocational Training Schemes in some of the specialised areas through field institutes under its direct control. Development of these programmes at national level, particularly in the area concerning common policies, common standards and procedures, training of instructors and trade testing is the responsibility of the DGE&T. NITT is authorized to conduct the following courses under

##### **Accr No. 101130020**

- 1) Information & communication Technology
- 2) Banking & Accounting
- 3) Fashion Technology / Designing
- 4) Construction
- 5) Media
- 6) Electrician
- 7) Refrigeration & Air Conditioning
- 8) Plumber
- 9) Assistant Plumber
- 10) Draftsman Civil

## Courses Offered at National Institute For Technical Training (NITT)

S.No	Name of the Course	Certifying Body	Duration of Course	Qualification required
<b>1 Computer &amp; Information Technology</b>				
1	“DOEACC “ O” Level Coruse	NIELIT (DOEACC Socity)	1 Year	10+2
2	Diploma in Computer Applications,Business Accounting and Multi-lingual DTP	NCPUL and DOEACC Chandigarh	1 Year	10 <sup>th</sup> Pass
3.	Certificate Computer Applications	NIOS	1 Year	10 <sup>th</sup> Pass
4	Diploma in Desktop Publishing Course	NIOS	6 Months	10 <sup>th</sup> Pass
5	Certificate in Data Entry Operations	NIOS	6 Months	10 <sup>th</sup> Pass
6	Computer Hardware Assembly & Maintaince	NIOS	6 Months	10 <sup>th</sup> Pass
7	Web Designing course	NIOS	6 Months	10 <sup>th</sup> Pass
8	Basic Computing Course	NIOS	6 Months	8 <sup>th</sup> / 10 <sup>th</sup>
9	CCC (Certificate in Computer Concept)	NIELIT (DOEACC Socity)	3 Months	8 <sup>th</sup> / 10 <sup>th</sup>
10	Basic + Tally	NIOS / NCVT	6 Months	10 <sup>th</sup> Pass
11	Computer Hardware & Networking	NIOS	6 Months	10 <sup>th</sup> Pass
<b>2 Business &amp; Commerce</b>				
1	Stenography & Computer Typing	NIOS	6 Months	10 <sup>th</sup> Pass
2	Business Communication	NIOS	6 Months	10 <sup>th</sup> Pass
3	Stand Alone Certificate Course Type writing & Stenography Sectorial Practice	NIOS	6 Months / I year	10 <sup>th</sup> Pass
4	Financial Accounting Manaul & Tally ERP	Tally Solutions	6 Months	10 <sup>th</sup> Pass
5	Tally + CCC	DOEACC/Tally Solution	6 Months	10 <sup>th</sup> Pass
6	Banking and Accounting	NCVT	6 Months	10 <sup>th</sup> Pass
7	Front Office Assistant	NIOS	6 Months	10 <sup>th</sup> Pass
8	Financial Accounting Insdustrial	NCVT	6 Months	10 <sup>th</sup> Pass
9	IT Essentials : PC Hardware & Software In Collboration with CISCO	NIOS / CISCO	6 Months	10 <sup>th</sup> Pass
<b>3 Home Science</b>				
1	Diploma in Cutting Tailoring & Dress Making	NIOS	1 Year	5 <sup>th</sup> pass
2	Cutting & Tariloring (Ladies Tailor)	NIOS	6 Months	5 <sup>th</sup> pass
3	Dress Making / Garment Making	NIOS	6 Months	5 <sup>th</sup> pass
4	Beauty Culture	NIOS	6 Months	8 <sup>th</sup> pass
5	Fashion Designining	NIOS	1 Year	10 <sup>th</sup> Pass
6	Hand Embroidery	NIOS	1 Year	5 <sup>th</sup> pass
7	Tie & Dye and Designing	NIOS	6 Months	5 <sup>th</sup> pass
8	Toy Making & Sketching	NIOS	6 Months	8 <sup>th</sup> /10th Pass
9	Block Printing & Screen Printing	NIOS	6 Months	5 <sup>th</sup> pass
10	Bag Making	NIOS	6 Months	5 <sup>th</sup> pass
11	Beauty Culture & Hair Dressing	NIOS	6 Months	8 <sup>th</sup> pass

## 4 Engineering & Technology

1	Plumber	NCVT / NIOS	6 Months	8 <sup>th</sup> pass
2	Assistant Plumber	NCVT / NIOS	6 Months	8 <sup>th</sup> pass
3	Electrical Training	NCVT / NIOS	6 Months	8 <sup>th</sup> pass
4	Mobile Repairing	NCVT	6 Months	10 <sup>th</sup> Pass
5	Draftsman Civil	NCVT	6 Months	10 <sup>th</sup> Pass
6	Computer Hardware & Networking	NCVT / NIOS	6 Months	10 <sup>th</sup> Pass
7	Fashion Technology	NCVT / NIOS	6 Months / I year	10 <sup>th</sup> pass
8	Construction Supervision (CIVIL) *	NCVT / NIOS	6 Months	10 <sup>th</sup> Pass



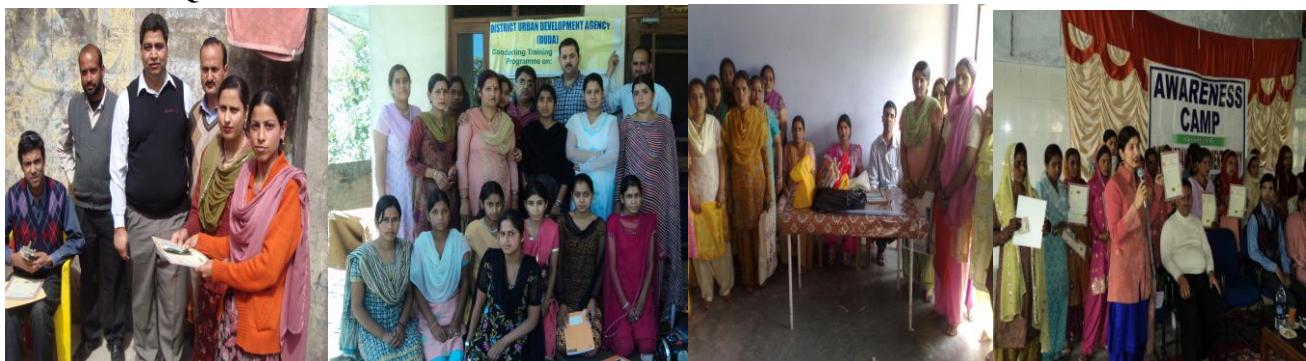
### Library:

The centre has a wide collection of book on varied subject. The total no of books present in the library exceeds 1400 books



**The centre has 10 branches spread around the Jammu region placed in most of the district HQ which include**

1. District HQ Poonch
2. District HQ Rajouri
3. District HQ Udhampur
4. District HQ Doda
5. District HQ Kishtwar
6. District HQ Jammu
7. District HQ Ramban
8. District HQ Resi,
9. District HQ Samba
10. District HQ Kathua



## **Work Experience :**

We have 15 years of Experience in this field till date we have provided and arrangement trainings near about 10,000/= & above students in different skill development course at our Centre and collaboration with our sister concerns in Jammu division in the state of Jammu & Kashmir .



## **List of Project under taken and Completed in the last five years**

- 1 Training of near about 1000 and above candidates sponsored by the District Urban Development Agency (DUDA) in the areas of Information Technology, DTP, Dress Making , Fashion Design , CuttingTailoring , Beauty Culture Plumber & Electrification under the Swarn Jayanti Shehari Rozgar Yojna
- 2 Training of 120 Airforce personnel in the area of Information Technology
- 3 Training of 500 wife and childrens of Army personals under ARMY WOMEN WELFARE ASSOCIATION "AWWA"
- 4 Training of Police candidates sponsored under the civil action program of J& K Police
- 5 Training of Adolescent Girls sponsored under Child Development Project officer, ICDS, Projects Gandhi Nagar ( Social Welfare Department.)
- 6 Provide Financial Accounting Training to 230 students sponsored by Jammu Urban Development Agency to different institutions in Jammu District.
- 7 Provide one year Computer Application Trainings to the students sponsored by District Urban Development Agency Udhampur to different institutions in Reasi & Udhampur Districts
- 8 19<sup>th</sup> phase special coaching scheme regarding coaching cum guidance centre for SC/ST Students from Ministry of Labour & Employment, DGE&T

At these locations we have established our Skill Training centers and are currently running under skill development programs for BPL, SC , ST, OBC students in collaboration with urban development agencies. We have sufficient Infrastructure at all District H.Q

## **Infrastructure Availability :**

**The centre is located in the prime locality of Gandhi Nagar Opp. Church, NH1 housed in a Double stored Building with area comprising of 4800 square ft. Area on which the Course are running**

The details of the available Furniture & other Equipments at our Jammu Centre (NITT)

## 1. FURNATURE SPECIFICATION

<b>Particulars Name</b>	<b>Quantity</b>
1. Armed Class Chairs	200 No.
2. Unarmed Chairs	50 No.
3. Computer Tables	15 No. 5X3 ft
4. Computer Lab Chairs	50 No.
5. Swing Tables	10 No

## 2. Equipments

1. Computer Machines with LCD	25 No
2. Hardware Tools & Equipments	50 No
3. Swing Machines	25 No
4. Fashion Maker	3 No
5. Iron	3 No
6. Sessiors	15 No
7. Beauty Kit	15. No

All beauty, Pulumbring , Electrtrion and othere Material are also avilble with us.

### 3. SPACE OF BUILDING SPECIFICATION

**5 Rooms , 2 Halls, 1 AC Computer Lab, 1 Lobby. & Seprate Parking Area.  
Separte toiled facility for femail students & Aquagaureed dirinking water facility 24X7**

## 4. Drinking Water Facilities 24X7

300 Ltr. Capacity of water cooler with purifier facilities for the Students

## 5. Power backup 24X7

## D.G SET 10 KVA Generator Set Kriloskar

## 1 Hour UPS Backup

## 6. Internet : BSNL INTERNET BROAD BAND WiFi Campus

## 7. Study Material / Books Facility Available

The syllabus /Books / Material of different trades will be provided to the students by Institute as per their prescribed guidelines after getting students enrolled with us and all the course exams will be conducted as per govt. norms. After successful completion of the training Program every candidate will be awarded a training certificate for the selected courses and also placement will be provided to successful candidates. .

## TRAINING ORDERS FROM DIFFERENT DEPARTMENTS

District Police Headquarters Jammu

No. DABEOACC/2014/4725-10/2014  
 Date: 25-11-14

1. I/C DABEOACC Centres New Campus,  
 Jammu.  
 2. I/C MTT, Gander Hager, Jammu.  
 3. I/C Superintendent Computer, Taisi, Jammu.  
 4. I/C Superintendent Computer, Jammu.  
 Opposite Presentation Convent School, Gander Hager, Jammu.

Subject: Computer Concept Course through DABEOACC accredited Centres.

In compliance to PHQ JK& Srinagar's letter No. CAP-1620008847 dated 27-10-2010 and ZPHQ Jammu's signed Hn. Extr. trp. 5/3 2010/2740 dated 27-10-2010, the DABEOACC has decided to enrol students for imparting them training on "Computer Concept Course", the candidates are being informed through concerned SHOs to attend the said course at the DABEOACC accredited centres indicated against their names.

5. Superintendent Police  
 Jammu

Copy enclosed list to:

1. The Director General of Police, J&K, Jammu.
2. The Inspector General of Police, Jammu Zone, Jammu.
3. The Inspector of Police, Jammu.

for further information.

6. SHOs Pkt. Freshman, Chemical Engineer, Jammu, IIT, Pura, Bahu Fort. They will inform the candidates residing in their respective areas to attend the Computer Concept Course in the Centres allotted to them, under intimation to this office.

**OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
JAMMU URBAN DEVELOPMENT AGENCY,  
DEPARTMENT OF URBAN DEVELOPMENT,  
PUNJAB AND HARYANA**



**View of Cutting Tailoring & Dress Making at NITT**



**View of Beauty Culture at NITT**



**Value-based Consultative Sales Skills Training**  
**Business Acumen Skills**  
**Interpersonal Communication Skills**  
**Team Leader / Supervisory Skills Training**  
**Sustainability Development Training Programs that get Results**



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